



Employment Opportunity

Position: **Health and Safety Wellness Advisor**
Status: Full-time Term Contract
Opening Date: November 18, 2024
Location: Thunder Bay, ON

Posting Reference #: NTC 202420
Contract End Date: July, 2025
Closing Date: November 25, 2024

Join Nokiiwin Tribal Council, a dynamic and rapidly expanding non-profit organization committed to fostering growth and prosperity in collaboration with our five member First Nations. If you're passionate about making a positive impact in areas such as governance, finance, access to justice, economic development, community planning, technical, and education services, we invite you to explore exciting opportunities with us. Learn more about our mission at www.nokiiwin.com and be a part of a meaningful journey towards community empowerment and unity.

Nokiiwin Tribal Council needs one (1) experienced, knowledgeable, and motivated Health & Safety Wellness Advisor. Working in a team centered environment, the Wellness Advisor will work alongside the Health & Safety Advisor.

This position will be guided by our G'minoomaadozimin "We Are Living Well" Health & Safety initiative aimed to enhance the health and safety, mental health practices, supports and resources following Anishnaabe Culture and practices for Nokiiwin member First Nation communities by capturing the teachings and the intention for how each of us respects one another, our workplace, and our community.

Summary of duties:

- Facilitate services that helps member First Nation workplaces improve health and wellbeing
- Support the implementation of psychological health and safety within the workplace including traditional and cultural aspects of the Anishinaabe
- Administer Nokiiwin Tribal Council Health and Safety Excellence Program Provider processes.
- G'minoomaadozimin Steering Committee to develop mental health practices, supports and resources following Anishnaabe Culture and practices for Nokiiwin member First Nation communities.
- Arrange consultants and/or supply training services on workplace wellness
- Consult on priorities, develop workplans and budgets
- Seek innovative solutions, pursue more resources, measure success
- Build a central source of information, support professional networks and advocate on behalf of communities
- Successful candidate will be required to participate in the Cultural Sensitivity Trauma Informed Training.

Preferred Qualifications:

- Possess a post-secondary degree or diploma in one of the fields: psychology, social work, sociology, nursing and/or business administration with proven experience in project management.
- Experience with project management and project management principles
- Knowledge of mental health and lateral violence realities from a First Nation community and organizational context
- Experience working with Nokiiwin First Nations communities and organizations
- Knowledge of the Canada Labour Code and the Occupational Health and Safety Act
- Strong communication, time management, and problem-solving skills
- Strong documentation ability with the ability to meet stringent deadlines
- Experience with facilitation and community engagement
- Mental Health First Aid and/or Applied Suicide Intervention Skills Training (ASIST) is an asset
- Experience in the delivery of workshops and training
- Experience with business writing and communications
- Experience writing proposals and grant applications is an asset
- Experience with liaising with internal and external stakeholders
- Must be computer literate including MS Office and internet use
- Fluency in Anishinaabe, knowledge and appreciation of Anishinaabe culture and heritage are assets
- Valid drivers license and current satisfactory criminal reference check is needed
- Ability to travel to and work in Nokiiwin communities
- Successful completion of a Level 1: Police Criminal Reference Check

Interested applicants should apply online at www.indeed.com and submit your cover letter, resume, and 3 work-related references to:

Attention: Human Resources, Nokiiwin Tribal Council

Deadline for Application: November 25, 2024

Only candidates who meet the qualifications and are granted an interview will be contacted.

Nokiiwin is an equal opportunity employer and is committed to providing employment accommodation in accordance with the Canada Labour Code and Accessible Canada Act. If you require accommodation to apply or if selected to participate in an assessment process, please advise Human Resources.